

MPP-005 Muskoka Pride Confidentiality Policy

All newly elected members of the Board of Directors, shall sign the confidentiality agreement prior to the first Board Meeting following their election.

All volunteers, shall sign the confidentiality agreement prior to commencing their duties or activates.

The Secretary of the organization shall ensure the agreements are signed in a timely manner, and stored for future reference.

Muskoka Pride Volunteer Confidentiality Agreement

I, _____, agree that
(Please print name here)

I will keep any matter confidential that should come to my attention as a result of carrying out my activities as a volunteer of Muskoka Pride in terms of any personal or private information involving anyone associated with Muskoka Pride (this includes staff, members, the Board of Directors, volunteers and sponsors) or any sensitive information regarding Muskoka Pride.

I do hereby certify that I am aware of the issues of confidentiality in volunteering with Muskoka Pride, including my obligation to continue to protect such confidentiality after I cease to carry out my duties.

I also confirm my understanding, should I ever breach such confidentiality, it shall be considered a "serious violation" of **Muskoka Pride's policies and By-Laws** and may therefore result in my removal as a volunteer and/or member of Muskoka Pride.

Signed by _____
(Please sign here)

Date: ___ / ___ / ___
 dd mm yyyy

As witnessed by _____; _____
 Name Signature

Muskoka Pride Board Member Confidentiality Agreement

I, _____, agree that
(Please print name here)

I will keep any matter confidential that should come to my attention as a result of carrying out the duties of my office in terms of any personal and private information or access to any matters discussed "in camera" (in private) involving anyone associated with Muskoka Pride, including staff, members, the Board of Directors, volunteers and sponsors.

I do hereby certify that I understand the issues of confidentiality around my duties in serving as a board member, including my obligation to continue to protect such confidentiality after I cease to carry out my duties.

I also confirm my understanding, should I ever breach such confidentiality, it shall be considered a "serious violation" of **Muskoka Pride's policies and By-Laws** and may therefore result in my removal from the Board, and/or any other legal recourse as is available to Muskoka Pride.

Signed by _____
(Please sign here)

Date: ____/____/_____
dd mm yyyy

As witnessed by _____; _____
Name Signature